UNITED
NATIONS

DP

Governing Council
of the
United Nations
Development Programme

Distr.
LIMITED

DP/1992/L.3
5 December 1991

ORIGINAL: ENGLISH

Organizational meeting
10 February 1992, New York
Item 6 of the provisional agenda

MATTERS RELATING TO THE WORK OF THE GOVERNING COUNCIL IN 1992

Provisional agenda and organization of work of the thirty-ninth session

Note by the secretariat

I. PROVISIONAL AGENDA AND ORGANIZATION OF WORK

1. In accordance with its decision 91/52 of 25 June 1991, the Governing Council will hold its thirty-ninth session at the United Nations Office at Geneva from 4 to 29 May 1992.

2. In its decision 91/53 of 25 June 1991, the Governing Council decided to review the following provisional agenda for the thirty-ninth session at its organizational meeting in February 1992 within the context of its review of matters relating to the work of the Council:

PROVISIONAL AGENDA FOR THE THIRTY-NINTH SESSION

1. Opening of the session and adoption of the agenda.
2. High-level segment: annual report of the Administrator for 1991 and priority areas identified therein.
3. Programme-level activities.
4. Special programmes of assistance.
5. Programme implementation.
6. Programme planning.

7. United Nations Population Fund.

8. United Nations technical cooperation activities.

9. Other funds and programmes.

10. Financial, budgetary and administrative matters.

11. Other matters.

12. Matters relating to the work of the Council in 1993.

3. In paragraph 2 of its decision 91/53, the Governing Council decided that the policy review item to be considered at the high-level segment of its thirty-ninth session (1992) shall be the annual report of the Administrator for 1991 and priority areas identified therein. In accordance with paragraph 3 (h) of decision 81/37 of 27 June 1981, it is proposed that a list of speakers for this three-day general debate be opened on Monday, 30 March 1992 and closed on Monday, 11 May 1992. In accordance with paragraph 15 of the annex to decision 87/50 of 19 June 1987, statements during the general debate should be limited to 15 minutes.

4. Meetings will normally be scheduled from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m. In that context, it may be recalled that, by section I, paragraph 3 (j), of its decision 81/37, the Governing Council decided that its meetings should start promptly at their scheduled time.

5. The Governing Council may wish to waive rule 22 of its rules of procedure for its meetings in 1992, in so far as that rule refers to the requirement that there be a quorum of one third of the members of the Council present to open a meeting or to proceed with a debate.

6. In the annex to the present note, the secretariat is submitting a proposal for the organization of work of the Plenary, the Standing Committee for Programme Matters, the Budgetary and Finance Committee and the Drafting Group. The work schedule is not detailed at the present stage, taking into account that the provisional agenda will be reviewed at the organizational meeting. The Council may wish to entrust its Bureau with the task of adjusting the schedule of meetings within the overall allocation of services to ensure a smooth and proper conduct of the session.

II. STANDING COMMITTEE FOR PROGRAMME MATTERS

7. In paragraph 4 of its decision 91/2 A of 22 February 1991, the Governing Council decided that the Standing Committee for Programme Matters should work within the framework of procedures of the Council, in a similar manner to the Budgetary and Finance Committee, taking into account, inter alia, the latter's practice with respect to the organization of work, the preparation of decisions, as well as the reporting to the plenary meetings of the Council.

8. In accordance with its decisions 90/23 of 23 June 1990 and 91/2 of 22 February 1991, the Governing Council may wish to allocate to the Standing Committee for Programme Matters the following subjects for consideration:

(a) Implementation of country programmes in various regions;

(b) All country and intercountry programmes;

(c) Global and interregional programmes and projects;

(d) Country and intercountry programmes of the United Nations Population Fund (UNFPA);

(e) Evaluation.

9. A large number of country programmes is expected to be submitted to the Governing Council for approval at its thirty-ninth session. UNFPA has thus tentatively estimated that approximately 33 country programmes will be submitted to the Council in May 1992 while UNDP has similarly estimated that approximately 75 country and intercountry programmes and 25 extensions will be submitted. This will require that a maximum amount of meetings of the Standing Committee for Programme Matters be dedicated to the consideration of country programmes. The Standing Committee is therefore scheduled to hold in-session meetings almost continuously during the thirty-ninth session. The only scheduled interruption of its meetings is during the high-level segment.

III. BUDGETARY AND FINANCE COMMITTEE

10. Taking into account that 1992 is not a budget year, 20 meetings will be allocated to the work of the Budgetary and Finance Committee in accordance with paragraph 12 of the annex to decision 87/50 of 19 June 1987. The Committee is scheduled to hold seven meetings during the first week of the session and six meetings during the second week. The remaining meetings will be scheduled at an appropriate time.

11. The Governing Council may wish to allocate to the Budgetary and Finance Committee item 10 of the Council's provisional agenda. The Council may further wish to allocate to the Committee financial, budgetary and administrative questions related to item 7 (United Nations Population Fund) and to item 9 (Other funds and programmes). As in the past, the Committee will review the financial implications of draft decisions before action is taken by the Council, especially in light of decision 86/53 of 27 June 1986. Moreover, the Council, at the beginning of its regular session, may refer a number of items on its agenda having financial implications to the Budgetary and Finance Committee for prior consideration of these aspects.

IV. DRAFTING GROUP

12. In accordance with section I, paragraph 3 (k), of decision 81/37, decision 85/47 of 29 June 1985 and the annex of decision 87/50, arrangements have also been made for the servicing of the Drafting Group of the Governing Council during its thirty-ninth session. It is scheduled to meet during the period 7-28 May 1992. The Drafting Group will elaborate and finalize draft decisions on those items referred to it by the plenary for the ultimate adoption of such decisions by the Council. All draft decisions formulated by the Drafting Group having financial implications must be referred to the Budgetary and Finance Committee before action is taken by the Council. The Council may also assign to the Drafting Group other specific tasks, as required.

13. It may be recalled that, by section III, paragraph 4, of its decision 83/1 of 14 February 1983, the Governing Council endorsed the following principles, which should guide the deliberations of the Drafting Group:

(a) Consideration of draft decisions on the various items allocated to the Drafting Group will begin only after the debate thereon in plenary meetings has been closed;

(b) The Chairman of the Drafting Group will circulate working papers containing preliminary drafts on the various issues prepared, at his request, by the secretariat in order to facilitate the drafting of decisions;

(c) All delegations may submit draft decisions on any agenda item not specifically allocated for consideration by the Budgetary and Finance Committee, including subjects already covered in the working papers of the Chairman of the Drafting Group;

(d) In cases where both delegations and the Chairman have circulated draft texts, the Drafting Group will give precedence to the consideration of texts submitted by delegations;

(e) Unless otherwise decided by the Governing Council, draft decisions submitted or sponsored by delegations on items referred to the Drafting Group will be taken up directly by the Group; the final text of such draft decisions as approved by the Drafting Group will, however, be submitted by the Chairman of the Drafting Group, on its behalf, to the plenary without identifying particular sponsors.

V. WAIVER OF THE 10-WEEK RULE FOR CERTAIN DOCUMENTS

14. The secretariat has drawn up a schedule for the timely preparation of documents for the thirty-ninth session of the Governing Council and steps have been taken to ensure transmission of documents to the United Nations Department of Conference Services at least 10 weeks before the commencement of the session, as recommended in paragraph 5 (b) of decision 83/40 of 18 June 1983.

15. However, as in previous years, financial and other data included in some of the reports will not be available before mid-March or April 1992. The opening of the session a month earlier than usual will further create difficulties for the timely distribution of these documents.

16. The Governing Council is therefore invited to waive its requirement that documents be submitted to the Department of Conference Services at least 10 weeks before the thirty-ninth session for the following documents which are based on data received from other agencies or financial data concerning the year 1991:

Annual report of the Administrator for 1991: Addenda 2 (statistical annex), 3 (summary report concerning procurement), 4 (subcontracts awarded) and 5 (equipment ordered).

Support costs successor arrangements, including addendum containing TSS-1 Workplan.

United Nations Population Fund: annual financial review.

United Nations Population Fund: audit reports.

United Nations technical cooperation activities: report of the Secretary-General: Addendum 3: statistical information.

Financial, budgetary and administrative matters: annual review of the financial situation, 1991.

Revised budget estimates for the biennium 1992-1993.

Audit reports: note by the Administrator concerning executing agencies and addendum containing audited accounts and audit reports of the executing agencies as at 31 December 1990.

17. The document entitled "United Nations system regular and extrabudgetary technical cooperation expenditures in 1991" will not be ready for the thirty-ninth session. The data from the specialized agencies are available only in early May and the document will therefore not be available until after the closure of the session.

Annex

UNDP Governing Council - 39th session
Geneva, 4-29 May 1992

Tentative schedule of work

Week 1

	MONDAY 4 May 1992		TUESDAY 5 May 1992		WEDNESDAY 6 May 1992		THURSDAY 7 May 1992		FRIDAY 8 May 1992	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
COUNCIL (Plenary)	1. Opening of the session and adoption of agenda (1) 2. UNFPA (7) Annual report of the Executive Director	UNFPA (7)	UNFPA (7)		UN technical cooperation activities (8)	Refugees (4)	Other funds and programmes: UNV (9)		12.00: Annual report of the Administrator (2) (Introduction)	
STANDING COMMITTEE FOR PROGRAMME MATTERS (SCPM)		Country programmes	Country programmes	UNFPA (7)	UNFPA (7)	UNFPA (7)	Country programmes	Country programmes	Country programmes	Country programmes
BUDGETARY AND FINANCE COMMITTEE (BFC)	Opening and organizational matters Annual financial review (10) Statement by the Associate Administrator	(10) continued	Audit reports and other matters (10)	Meeting			UNFPA (7)	UNFPA (7)	UNFPA (7)	
DRAFTING GROUP								Decisions	Decisions	Decisions

/...

UNDP Governing Council - 39th session
Geneva, 4-29 May 1992

Tentative schedule of work

Week 2

	MONDAY 11 May 1992		TUESDAY 12 May 1992		WEDNESDAY 13 May 1992		THURSDAY 14 May 1992		FRIDAY 15 May 1992	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
COUNCIL (Plenary)	H I G H - L E V E L S E G M E N T Annual report of the Administrator for 1991 and priority areas identified therein						Support costs successor arrange-ments (6)	National execution (5)	Programme-level activities (3)	(3) continued
STANDING COMMITTEE FOR PROGRAMME MATTERS (SCPM)							Country programmes	Country programmes	Country programmes	Country programmes
SUB-STANDING AND FINANCE COMMITTEE (SFC)	Revised budget estimates 1992-1993 (10)	(10) Continued	(10) Continued	(10) Continued	Status of management services (10) Financial regulations (10)	Meeting				
DRAFTING GROUP		Decisions		Decisions			Decisions	Decisions	Decisions	Decisions

UNDP Governing Council - 39th session
Geneva, 4-29 May 1992

Tentative schedule of work

Week 3

	MONDAY 18 May 1992		TUESDAY 19 May 1992		WEDNESDAY 20 May 1992		THURSDAY 21 May 1992		FRIDAY 22 May 1992	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
COUNCIL (Plenary)	Special programmes of assistance (4): UNPAAERD Chernobyl Palestinian people	(4) continued	Matters relating to the fifth programming cycle (6)	Senior management structure (11)	Outstanding matters from previous plenary meetings					
STANDING COMMITTEE FOR PROGRAMME MATTERS (SCPM)	Country programmes	Country programmes	Country programmes	Country programmes	Evaluation	Evaluation	Country programmes	Country programmes	Country programmes	Country programmes
BUDGETARY AND FINANCE COMMITTEE (BFC)							Meeting	Meeting	Meeting	
DRAFTING GROUP	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions

UNDP Governing Council - 39th session
Geneva, 4-29 May 1992

Tentative schedule of work

Week 4

	MONDAY 25 May 1992		TUESDAY 26 May 1992		WEDNESDAY 27 May 1992		THURSDAY 28 May 1992		FRIDAY 29 May 1992	
	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
COUNCIL (Plenary)										Matters relating to the work of the council in 1993(12)
STANDING COMMITTEE FOR PROGRAMME MATTERS (SCPM)	Country programmes	Country programmes	Country programmes	Country programmes	Country programmes	Country programmes	Meeting	Meeting		
BUDGETARY AND FINANCE COMMITTEE (BFC)	Matters referred	Matters referred		Draft report	Draft report					
DRAFTING GROUP	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions	Decisions